

**February School Council Meeting**  
**February 3, 2016**  
**7:45 a.m.-8:45 a.m.**

Members of the Council:	<p>Lisa Desjarlais: Pelham School principal - Present          Suzanne Quinlan: Classroom teacher, grade 5-Present          Deborah Jacque: Classroom teacher, kindergarten- Present          Sarah Frenette: Pelham School parent- Absent          Doreen Reid : Pelham School parent- Present          Ron Mannino: Community volunteer- Present</p>
Meeting Minutes	Notes taken by Lisa Desjarlais
Student Surveys	<p>The group discussed and provided feedback on the two sample student surveys distributed in January for review. Suzanne had shared the surveys with her students and they had provided feedback through the student perspective. Overall the group liked the simpler version, which had some helpful information on the front page. Instead of numbers, revisions could be N ( no), S ( sometimes), and Y (yes). Dotted lines between the questions was suggested as being helpful as well rather than the alternating shades. It was agreed that parents should be notified that students would be taking this survey in advance. The goal of the survey is to focus on building school community, use the data to make decisions to support students, and make adjustments in practices and programs. We hope that our data reflects information about how safe students feel within the school community, if students feel that they are held accountable for their behavior, if consequences appear to match behavioral incidents, and if students think there is fairness in how staff are responding to behavior. Lisa will put together a draft of a survey by the next meeting in March. She will also check on the UChicago plan for surveys as well so there is no redundancy.</p>
Principal's Coffee Hour	<p>Lisa shared her experience from the first Principal's Coffee Hour which was held on a Monday morning on the last week of January. At least ten parents stopped by and one staff person. Parents seemed to be interested in being able to attend more school assembly events and suggested having more at the end of the day, perhaps on Fridays. The School Council group thought that having regularly scheduled days would be easier to remember so that they'd know when it was happening on a regular basis. Parents also want to be explicitly invited to attend assemblies and do not always know if they can attend. Lisa will make sure to inform parents they are welcome. The next Coffee Hour will be held on the last Friday of the February for about an hour before dismissal time.</p>

Future Agenda Items	<ul style="list-style-type: none"><li>● School Improvement Plan</li><li>● Survey participation strategies</li><li>● Family Engagement nights for 2015-16 school year (technology, arts, literacy, math)</li></ul>
<b>Upcoming Meetings</b>	<b>The School Council will meet on the first Wednesday of each month at 7:45 a.m. in Room 13- Grade 5. The next meeting will take place on February 3, 2016</b>

Respectfully submitted by Lisa Desjarlais, February 17, 2016